Dear Sirs and Madams,

We are pleased to note that you have registered to participate in the First UNISEC-Global Meeting, to be held from 23 to 24 November 2013. We are looking forward to working with you in Tokyo to make the First UNISEC-Global Meeting a success.

In this final announcement, we would like to provide you with some useful information for participants as follows;

1. Venue of the First UNISEC-Global Meeting
   Please find below the address of the venue and its website:
   
   **Takeda Hall**
   
   5th Fl., Takeda Building., Asano Campus, the University of Tokyo
   
   [http://www.t.u-tokyo.ac.jp/etpage/access/](http://www.t.u-tokyo.ac.jp/etpage/access/) (See the “Inside Campus map” in the Appendix-A)

2. Map around the venue of the First UNISEC-Global Meeting
   A map around the First UNISEC-Global Meeting venue and the airport are found in the Appendix-B.

3. Transportation between the airport and the venues
   Please note that the participants are responsible for making arrangements and covering the cost of the transportation among the airport, the accommodation and the meeting venues. The local transportation will NOT be provided by UNISEC, please note.
   
   Information and access to and from the Narita International Airport and Tokyo International Airport (Haneda) are available on the following websites:
   
4. Registration Desk

The registration desk is located in front of Takeda Hall on the 5th Fl at the Takeda Building from 22 to 24 November 2013. (See the Appendix-C.) Please make registration on 22 November 2013 so that you can avoid long cue in the morning of 23 November. The opening hours are indicated below:

5. Registration hours

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>22 November</td>
<td>11:30-17:00 hrs.</td>
<td>One day before the Meeting</td>
</tr>
<tr>
<td>Saturday</td>
<td>23 November</td>
<td>8:30-18:00 hrs.</td>
<td>The meeting Day 1</td>
</tr>
<tr>
<td>Sunday</td>
<td>24 November</td>
<td>8:30-16:30 hrs.</td>
<td>The meeting Day 2</td>
</tr>
</tbody>
</table>

6. Plenary Sessions - Opening Session, Country Reports/Student Presentations, CanSat Session, Closing Session

The plenary sessions will be held on 23 and 24 November at Takeda Hall on the 5th Fl. Its tentative programme is contained in Appendix-D.

7. Pre-3rd Mission Idea Contest (Pre-MIC3) Workshop

The Pre-MIC3 will be held on 23 November at Takeda Hall on the 5th Fl. Its tentative programme is contained in Appendix-D.

8. Small Group Discussion Session

The following 9 group discussion sessions will be held in parallel on 24 November. Participants are required to choose which group they join in advance. Detailed information will be notified by email to registered participants.

<table>
<thead>
<tr>
<th>Group #</th>
<th>Topics</th>
<th>Moderator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>New applications for “Store and Forward” communication</td>
<td>Ayumu Tokaji, University of Tokyo, Japan</td>
</tr>
<tr>
<td>2</td>
<td>Opportunities and challenges of a university satellite project.</td>
<td>Ertan Umit, Istanbul Technical University, Turkey</td>
</tr>
<tr>
<td>3</td>
<td>Micro-Satellite Constellation for Earthquake Precursor Study</td>
<td>Masashi Kamogawa, Tokyo Gakugei University, Japan</td>
</tr>
<tr>
<td>4</td>
<td>Successfully launching university satellites: From design to orbit</td>
<td>Roland Coelho, Cal Poly, USA</td>
</tr>
<tr>
<td>5</td>
<td>Open-Source Space Exploration</td>
<td>Ahmed Saied - Mentor, Space Tech Program, BA Planetarium Science Center</td>
</tr>
<tr>
<td>6</td>
<td>CanSat Activities in UNISEC</td>
<td>Ryusuke Konishi, Keio University, Japan</td>
</tr>
<tr>
<td>7</td>
<td>How to manage UNISON in each region/country and future possibility on UNISON-Global. (target participants: students)</td>
<td>Azusa Muta, NEC, Japan (UNISEC Student representative in 2011) and Takahiro Ito, Osaka Prefecture University, Japan (UNISEC Student representative in 2011)</td>
</tr>
<tr>
<td>8</td>
<td>Ground Station Network (GSN) through UNISEC-Global network</td>
<td>Naomi Kurahara, Integral Systems Japan</td>
</tr>
<tr>
<td>9</td>
<td>CanSat and Rocket Collaboration</td>
<td>Ryuichiro Kanai, Hokkaido University, Japan</td>
</tr>
</tbody>
</table>
9. Reception
On Saturday evening, 23 November, there will be a standing buffet style reception hosted by UNISEC. The reception will take place from 18:30 hrs at “Dai-ni Shokudo (Second Cafeteria), 2nd Fl., Second Refectory Bldg., Hongo Campus, the University of Tokyo. The place is a student cafeteria where is usually used by UNISEC for reception. (See the Appendix-A.)

10. Side Events

✦ The 5th Nano-Satellite Symposium – Academic Presentations and Poster Sessions
   Date: 20-22 November 2013
   Venue: Takeda Hall, Asano Campus, the Univ. of Tokyo
   URL: http://www.nanosat.jp/
   Contact:
      ■ Program Office
         Dr. Takuji Ebinuma
         Department of Aeronautics and Astronautics, University of Tokyo
         E-mail: nano-sympo2013@nsat.t.u-tokyo.ac.jp
      ■ Secretariat
         Nano-Satellite Symposium Office, c/o UNISEC
         Email: info@nanosat.jp

✦ The 5th Nano-Satellite Symposium Small Exhibition
   Date and Time:
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, 20 Nov</td>
<td>13:40-18:00hrs.</td>
</tr>
<tr>
<td>Thursday, 21 Nov</td>
<td>9:00-18:10 hrs.</td>
</tr>
<tr>
<td>Friday, 22 Nov</td>
<td>9:00-17:50hrs.</td>
</tr>
<tr>
<td>Saturday, 23 Nov</td>
<td>8:30-18:00hrs.</td>
</tr>
<tr>
<td>Sunday, 24 Nov</td>
<td>8:30-16:30hrs.</td>
</tr>
</tbody>
</table>

   Venue: Takeda Hall, Asano Campus, the Univ. of Tokyo
   Contact:
      ■ Secretariat
         Nano-Satellite Symposium Office, c/o UNISEC
         Email: info@nanosat.jp

✦ The 2nd Standardization Workshop
   Date: 19 November 2013
   Venue: Takeda Hall, Asano Campus, University of Tokyo
   The purpose of the workshop is to discuss the draft of ISO standard on micro/nano satellite design qualification and acceptance test in detail. The detail of the workshop can be found in the following,
11. Currency Exchange Information and Living Expenses during your stays in Japan
Travelers/Participants are advised to carry Japanese Yen in cash (about JY30,000), because no daily allowance is provided. They need to pay Japanese Yen cash for meals during their stay in Japan. Currency can be exchanged at a bank or a money exchange agency located at the arrival floor in the Narita/Haneda International Airports. Meanwhile, Visa, MasterCard, American Express and JCB credit cards are accepted in the major cities.

12. Contact to UNISEC-Global Office in case of emergency from 18-25 November
The temporary mobile phone numbers for the above purpose will be notified separately by email around 12 November 2013, please note.
The campus map of Hongo/Asano, the Univ of Tokyo as the 1st UNISEC-Global Meeting venue

Takeda Hall
5th Fl., Takeda Building., Asano Campus, the University of Tokyo
http://www.t.u-tokyo.ac.jp/etpage/access/

The Univ. of Tokyo – Hongo / Asano Campus Map
Map around the UNISEC-Global Meeting venue

Access Map

○ Nearest Station (Walk or bus)
■ Jntions
See campus maps for bus/walking routes from nearest stations.

Please show the following message to the taxi driver, when you go to the Takeda Hall by Taxi.

言問通り沿いに武田ビル(東京大学施設)がありますので、その近辺でお客さんを降ろして下さい。

バス車数: 〒113-8654 文京区本郷7-3-1  Tokyo University Hongo Campus Kratke Hall

Around the meeting venue

Yoshinoya  Akafudado  Shinobazu-street

3minutes walk from Exit No.1 of "Nezu" station of Chiyoda Subway Line

Getting to the Hongo Campus

Hongo campus

Takeda Building (5F Takeda Hall)

319

Ippondo(Drug store)  Nezu 1

Exit No.1  Exit No.2

Bunkyo-yayoi-zaka

Kotooti-street
Floor Map of the 1st UNISEC-Global Meeting Venue

Layout Plan of 5th Floor, Takeda Building

Takeda Hall

Auditorium seating

Auditorium Seating - Images

Standard Layout

Small Group Discussion Layout

Exhibition
Information for Speakers – Important

The speakers are strongly encouraged to **submit your presentation data to the secretariat at registration desk of the meeting venue (See the Appendix-C), at Takeda Hall, the University of Tokyo on 22 November 2013.**

The stage of Takeda Hall is equipped with a PC, a projector for PowerPoint presentations. The speakers will be assisted by a technician from UNISEC for their presentations.

The presentations made at the 1st UNISEC-Global Meeting and your portrait will be made available on-line through the web site for UNISEC-Global (http://www.unisec-global.org) after the meetings.

Thank you.