

Function of Point of Contact (POC) for the 2nd UNISEC-Global Meeting

February 3, 2014

As a series of the preparatory works for the 2nd UNISEC-Global Meeting in November 2014 in Kitakyushu Japan, the functions of local point of contact (POC) are as follows:

1. Information Clearinghouse Function

It indicates the first contact person in his country to receive related information from the Organizer and others, and to take necessary actions including forwarding it to appropriate persons for such actions.

2. Finding Student-Reps for the 2nd Meeting

It is to find and recommend to the Organizer proper student representative(s) of his country for attending the UNISEC-Global Meeting.

3. Fund Raising Function

It is expected to make an effort in taking fund raising activities for covering the travel cost for local representative(s) who will participate in the above Meeting.

4. Reporting and Advising Function

It is expected to report related information to the Organizer in return for the above 1. and to give advice to the Organizer about the Meeting and other related matters, if necessary.

5. Disseminations and Announcement Function (Newly added)

It is expected to help UNISEC to disseminate the information and make announcements about UNISEC-led events, including social events.

6. Duration

The term of POC may be effective from the nomination by the Secretary-General of the UNISEC-Global Secretariat to the end of 2014.

(End)